

CALL TO ORDER

The meeting was called to order at 5:30 pm by Chair Martin Valadez.

Vice-Chair Ed Frost, Secretary Andrew Wirkkala, and board members Bradyn Leyde and Imelda Collop were present. Board member Angie Pacheco attended remotely.

Also in attendance were Executive Director Kyle Cox, Associate Director – Programming & Outreach Charity Cree, Associate Director – Planning & Evaluation Elissa Burnley, Director – Public Services Jessie Tomren, Associate Director Advocacy & Development Sara Schwan, and Associate Director – Operations Erin Meneely. Director – Finance Rose Courneya attended remotely.

APPROVAL OF AGENDA

Imelda Collop moved to approve the Agenda as presented. The motion was seconded by Andrew Wirkkala and carried unanimously.

APPROVAL OF CONSENT AGENDA

Ed Frost moved to approve the Consent Agenda as presented. The motion was seconded by Andrew Wirkkala and carried unanimously.

Approval of Minutes

The Board approved the Minutes from the meeting of August 18, 2026.

Treasurer's Report

General Fund – \$4,022,954.04

Library Capital Reserve Fund – \$2,386,372.32

Stroh Fund – \$219,136.56

Approval of Payroll & Benefits

The Board ratified the signature of the Board Chair for direct deposits numbers RA-2010060 through RA-2010185 in the amount of \$345,638.07 dated September 10, 2026.

Approval of Accounts Payable Checks

The Board ratified the signature of the Board Chair for Accounts Payable direct deposits numbers RA10000149 through RA10000151 and check numbers 68854 through 68936 in the amount of \$415,651.76.

Surplus Property

2,991 library materials were declared surplus. The items were worn out, obsolete, or no longer needed.

Bad Debt Write-Off

The Board ratified the signature of the Board Chair for write-off of bad debts covering the period of: 8/1/2026 through 8/31/2026 in the amount of \$4,578.89 and outstanding bad debts for customer balances of less than \$25.00 in the amount of \$978.30. The total bad debt write-off for August is \$5,557.19

SYSTEM REPORT

Board member Angie Pacheco joined as Executive Director Kyle Cox provided a brief verbal report to accompany the information provided. He updated the Board on federal E-rate funding, system-wide

performance, and upcoming programs and events including Mid-Columbia Reads.

EDUCATION REPORT – 2026 SUMMER READING CHALLENGE RECAP

Associate Director – Programming & Outreach Charity Cree provided a brief verbal report and presentation.

ACTION ITEMS

Board-Staff Communications

Chair Martin Valadez led a discussion related to appropriate Board communication with staff when requesting information. It was recommended topics of interest that are not time sensitive be brought to a regular Board meeting, or to the Board chair, and time-sensitive topics be brought directly to the Board chair for communication to administration. No action was taken.

Strategic & Long-Range Planning

Vice-Chair Ed Frost introduced the item and Associate Director – Planning & Evaluation Elissa Burnley provided a brief report and staff recommendation. Following discussion, no action was taken. This item will appear on the October agenda as an action item.

Upcoming meetings are listed below.

- Governance Committee Meeting – October 2, 2026
- Resources Committee Meeting – October 8, 2026
- Services Committee Meeting – October 14, 2026
- Board Meeting – October 20, 2026

ADJOURNMENT

The meeting adjourned at 6:52 pm.

Approved:

Andrew Wirkkala, Secretary