

CALL TO ORDER

The meeting was called to order at 5:30 pm by Chair Martin Valadez, attending remotely.

Secretary Andrew Wirkkala and Board members Bradyn Leyde, Jessie Wagnon, and Imelda Collop were present. Vice-Chair Ed Frost and Board member Angie Pacheco attended remotely.

Also in attendance were Executive Director Kyle Cox, Director – Public Services Jessie Tomren, and Associate Director – Operations Erin Meneely. Director – Rose Courneya attended remotely.

APPROVAL OF AGENDA

Andrew Wirkkala moved to approve the Agenda as presented. The motion was seconded by Bradyn Leyde and carried unanimously.

APPROVAL OF CONSENT AGENDA

Imelda Collop moved to approve the Consent Agenda as presented. The motion was seconded by Andrew Wirkkala. Following discussion related to payments made to banks for authorized credit card usage, the motion carried unanimously.

Approval of Minutes

The Board approved the Minutes from the meeting of April 21, 2026.

Treasurer's Report

General Fund – \$3,595,207.10

Library Capital Reserve Fund – \$2,357,142.78

Stroh Fund – \$216,253.88

Approval of Payroll & Benefits

The Board ratified the signature of the Board Chair for direct deposits numbers RA-2009561 through RA-2009685 in the amount of \$347,639.01 dated May 8, 2026.

Approval of Accounts Payable Checks

The Board ratified the signature of the Board Chair for Accounts Payable direct deposits numbers RA10000105 through RA10000121 and check numbers 68318 through 68485 in the amount of \$868,086.75.

Surplus Property

1,846 library materials were declared surplus. The items were worn out, obsolete, or no longer needed.

Bad Debt Write-Off

The Board ratified the signature of the Board Chair for write-off of bad debts covering the period of: 4/1/2026 through 4/30/2026 in the amount of \$4,822.62 and outstanding bad debts for customer balances of less than \$25.00 in the amount of \$611.22. The total bad debt write-off for April is \$5,433.84.

SYSTEM REPORT

Board members Angie Pacheco and Jessie Wagnon joined as Executive Director Kyle Cox provided a brief verbal report to accompany the information provided. He updated the Board on federal changes to E-rate, recent programs and events, the conclusion of MCL's annual Checkout Challenge, the annual

customer satisfaction survey, the expansion of MCL's Library of Things collection, and a training opportunity for Board members.

ACTION ITEMS

System-Wide Policy – Community Bulletin Board

Vice-Chair Ed Frost introduced the item and Director – Public Services Jessie Tomren provided a brief report. Bradyn Leyde moved to adopt the proposed revisions to the Community Bulletin Board policy as presented, renaming it Community Bulletin Board and Information Distribution policy. The motion was seconded by Jessie Wagnon. Following discussion, the motion carried unanimously.

BOARD COMMENTS

Vice-Chair Ed Frost commented on a recent City of Kennewick council meeting and a topic related to facility improvements at city hall and the city campus. Associate Director – Operations Erin Meneely informed the Board she and other members of administration meet quarterly with city representatives to review the state of library facilities.

Upcoming meetings are listed below.

- Governance Committee Meeting – June 5, 2026
- Resources Committee Meeting – TBD
- Services Committee Meeting – June 3, 2026
- Board Meeting – June 16, 2026

ADJOURNMENT

The meeting adjourned at 6:00 pm.

Approved:

Andrew Wirkkala, Secretary