

CALL TO ORDER

The meeting was called to order at 5:30 pm by Vice-Chair Ed Frost.

Chair Martin Valadez, Secretary Andrew Wirkkala, and Board members Bradyn Leyde and Imelda Collop were present. Board members Angie Pacheco and Jessie Wagnon attended remotely.

Also in attendance were Executive Director Kyle Cox, Director – Public Services Jessie Tomren, Director – Rose Courneya, Associate Director – Communications Carlos Orozco, and Associate Director – Operations Erin Meneely.

APPROVAL OF AGENDA

Chair Martin Valadez joined as Bradyn Leyde moved to approve the Agenda as presented. The motion was seconded by Andrew Wirkkala and carried unanimously.

APPROVAL OF CONSENT AGENDA

Angie Pacheco joined as Bradyn Leyde moved to approve item 1 and items 3 through 6 of the Consent Agenda. The motion was seconded by Ed Frost and carried unanimously.

Following discussion, Imelda Collop moved to approve the Financial Report. The motion was seconded by Angie Pacheco and carried unanimously.

Approval of Minutes

The Board approved the Minutes from the meeting of March 17, 2026.

Treasurer's Report

General Fund – \$3,547,488.35

Library Capital Reserve Fund – \$2,349,741.25

Stroh Fund – \$215,590.70

Approval of Payroll & Benefits

The Board ratified the signature of the Board Chair for direct deposits numbers RA-2009434 through RA-2009560 in the amount of \$346,558.90 dated April 10, 2026.

Approval of Accounts Payable Checks

The Board ratified the signature of the Board Chair for Accounts Payable direct deposits numbers RA1000089 through RA1000104 and check numbers 68147 through 68317 in the amount of \$702,946.21.

Surplus Property

3,867 library materials were declared surplus. The items were worn out, obsolete, or no longer needed.

Bad Debt Write-Off

The Board ratified the signature of the Board Chair for write-off of bad debts covering the period of: 3/1/2026 through 3/31/2026 in the amount of \$4,147.96 and outstanding bad debts for customer balances of less than \$25.00 in the amount of \$195.76. The total bad debt write-off for March is \$4,343.72.

SYSTEM REPORT

Executive Director Kyle Cox provided a brief verbal report to accompany the information provided. He updated the Board on National Library Week and MCL's annual Checkout Challenge, the annual customer satisfaction survey, recent programs and events, and shared library news related to the IMLS settlement.

ACTION ITEMS

Facilities Policy – Meeting Rooms

Vice-Chair Ed Frost introduced the item and Associate Director – Operations Erin Meneely and Director – Public Services Jessie Tomren provided a brief report. Jessie Wagnon moved to adopt the proposed revisions to the Meeting Rooms policy as presented. The motion was seconded by Ed Frost. Following discussion, the motion carried unanimously.

BOARD COMMENTS

Secretary Andrew Wirkkala provided a summary of the Resources Committee meeting.

Upcoming meetings are listed below.

- Governance Committee Meeting – May 7, 2026
- Resources Committee Meeting – May 5, 2026
- Services Committee Meeting – May 6, 2026
- Board Meeting – May 19, 2026

ADJOURNMENT

The meeting adjourned at 6:01 pm.

Approved:

Andrew Wirkkala, Secretary