



**Board of Trustees  
Special Meeting Minutes  
January 7, 2026, 2:00 pm**

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**CALL TO ORDER**

The meeting was called to order at 2:00 pm by Chair Martin Valadez.

Secretary Andrew Wirkkala and Board member Bradyn Leyde were in attendance; Vice-Chair Ed Frost and Board members Jessie Wagnon and Angie Pacheco attended remotely.

Also in attendance were Executive Director Kyle Cox, Director - Finance Rose Courneya, Director - Human Resources Celina Bishop, and Associate Director - Operations Erin Meneely.

**APPROVAL OF AGENDA**

No changes were made to the agenda.

**ACTION ITEMS**

Public Hearing – Resolution 2026-01 Property Tax Certification and Resolution 2026-02 Authorizing a Property Tax Increase

Director – Finance Rose Courneya reported the Board of Trustees is required to levy an ad valorem tax by resolution to Benton and Franklin Counties for the preceding year. The resolution adopts the 2025 ad valorem tax levy for 2026 taxes of \$0.234713461410 per thousand dollars of assessed valuation, and certifies the tax levy to the Board of Commissioners of Benton and Franklin Counties.

Director – Finance Rose Courneya further reported the Board is also required to adopt a resolution in order to capture the maximum property tax increase allowed by law. The resolution authorizes an increase in the regular property tax levy, in addition to any amount resulting from the addition of new construction and improvements to property, and any increase in the value of state-assessed property, for the 2026 levy.

Board member Angie Pacheco joined as Chair Martin Valadez opened the public hearing at 2:02 pm. There was no testimony and the public hearing was closed.

Andrew Wirkkala moved to adopt Resolution 2026-01. The motion was seconded by Bradyn Leyde and carried unanimously.

Bradyn Leyde moved to adopt Resolution 2026-02. The motion was seconded by Jessie Wagnon and carried unanimously.

**ADJOURNMENT**

The meeting adjourned at 2:04 pm.

Approved:

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Andrew Wirkkala, Secretary