Mid-Columbia Libraries
Board of Trustees

405 S Dayton St, Kennewick WA 99336
October 21, 2025, 5:30 pm

AGENDA

Join Zoom Meeting
https://midcolumbialibraries-org.zoom.us/j/83652646151?pwd=xOWhY6eCQI3k1xE6DZoF1cj8xbU6kp.1
Meeting ID: 836 5264 6151 Passcode: 098532
One tap mobile +12532158782,,83652646151#,,,,*098532# US (Tacoma)

CALL TO ORDER
VISITORS (3 minute limit per visitor)
APPROVAL OF AGENDA

CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each member of the Board of Trustees for reading and study, are considered to be routine and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

1. Approval of Minutes – Meeting of September 16, 2025
2. Financial Report – September 2025
3. Approval of Payroll and Benefits – October 2025
4. Approval of Accounts Payable Checks – September 2025
5. Approval of Routine Surplus Property – September 2025
6. Approval of Bad Debt Write-Off – September 2025

SYSTEM REPORT – Executive Director Kyle Cox

BOARD COMMITTEE REPORTS AND ACTION ITEMS

1. Governance Committee, Chair Martin Valadez
    a. ACTION ITEM: Resolution 2025-04 – Honoring the Service of Board Member Louise Matzner
    b. ACTION ITEM: Election of Officers – Replacement of Secretary 2025
    c. ACTION ITEM: Recommend Reappointment of Andy Wirkkala to a Seven-Year Term Expiring December 31, 2032
2. Resources Committee, Chair Andy Wirkkala
    a. ACTION ITEM: Finance Policy – Imprest Account
    b. ACTION ITEM: Finance Policy – Electronic Funds Transfer
    c. PUBLIC HEARING: Preliminary 2026 Budget
3. Services Committee, Chair Ed Frost

INFORMATION ITEMS

1. Minutes from MCL Board Committees
2. Minutes from Friends of the Library

BOARD COMMENTS

1. Governance Committee Meeting – November 7, 2025
2. Resources Committee Meeting – November 13, 2025
3. Services Committee Meeting – November 12, 2025
4. Board Meeting – November 18, 2025

ADJOURNMENT