

Mid-Columbia Libraries Board of Trustees

405 S Dayton St, Kennewick WA 99336 August 19, 2025, 5:30 pm

AGENDA

Join Zoom Meeting
https://midcolumbialibraries-
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org.zoom.us/j/86489804680?pwd=m86RUVylt0GTZx1sipGoC8gawz4mG4.1

Meeting ID: 864 8980 4680 Passcode: 577198 One tap mobile +12532050468,,86489804680#,,,,*577198# US

CALL TO ORDER
VISITORS (3 minute limit per visitor)
APPROVAL OF AGENDA

CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each member of the Board of Trustees for reading and study, are considered to be routine and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- 1. Approval of Minutes Meeting of July 15, 2025
- 2. Financial Report July 2025
- 3. Approval of Payroll and Benefits August 2025
- 4. Approval of Accounts Payable Checks July 2025
- 5. Approval of Routine Surplus Property July 2025
- 6. Approval of Bad Debt Write-Off July 2025

SYSTEM REPORT – Executive Director Kyle Cox

EDUCATION REPORT - Mid-Year Financial Report, Director - Finance Rose Courneya

BOARD COMMITTEE REPORTS AND ACTION ITEMS

- 1. Governance Committee, Chair Martin Valadez
- 2. Resources Committee, Chair Andy Wirkkala
 - a. ACTION ITEM: Resolution 2025-03 Establishing and Employee Wellness Program
 - b. ACTION ITEM: Personnel Policy Manual
- 3. Services Committee, Chair Ed Frost
 - a. ACTION ITEM: Othello Tenant Improvement Contract Award

INFORMATION ITEMS

- 1. Minutes from MCL Board Committees
- 2. Minutes from Friends of the Library

BOARD COMMENTS

- 1. Governance Committee Meeting September 5, 2025
- 2. Resources Committee Meeting October 14, 2025
- 3. Services Committee Meeting September 10, 2025
- 4. Board Meeting September 16, 2025

ADJOURNMENT