

CALL TO ORDER

The meeting was called to order at 5:30 pm by Chair Martin Valadez.

Chair Martin Valadez, Vice-Chair Ed Frost, and Board members Andy Wirkkala and Bradyn Leyde were present. Secretary Louise Matzner and Board members Jessie Wagnon and Angie Pacheco attended remotely.

Also in attendance were Executive Director Kyle Cox, Director – Finance Rose Courneya, and Associate Director – Operations Erin Meneely. Associate Director – Advocacy and Development Sara Schwan attended remotely.

APPROVAL OF AGENDA

Ed Frost moved to approve the Agenda as presented. The motion was seconded by Andy Wirkkala and carried unanimously.

APPROVAL OF CONSENT AGENDA

Ed Frost moved to approve the Consent Agenda. The motion was seconded by Andy Wirkkala and carried unanimously.

Approval of Minutes

The Board approved the Minutes from the meeting of July 16, 2024.

Treasurer's Report

General Fund – \$4,415,702.65

Library Capital Reserve Fund – \$2,753,822.56

Stroh Fund – \$240,274.77

Approval of Payroll & Benefits

The Board ratified the signature of the Board Chair for direct deposits numbers RA-1008024 through RA-1008136 and check numbers 50140-50141 in the amount of \$304,117.05 dated August 9, 2024.

Approval of Accounts Payable Checks

The Board ratified the signature of the Board Chair for Accounts Payable check numbers 64984 through 65180 in the amount of \$609,954.17.

Surplus Property

2,631 library materials were declared surplus. The items were worn out, obsolete, or no longer needed.

Bad Debt Write-Off

The Board ratified the signature of the Board Chair for write-off of bad debts covering the period of: 7/1/2024 through 7/31/2024 in the amount of \$5,581.64 and outstanding bad debts for customer balances of less than \$25.00 in the amount of \$562.32. The total bad debt write-off for July is \$6,143.96.

SYSTEM REPORT

Board member Angie Pacheco joined as Executive Director Kyle Cox provided a brief verbal report to accompany the information provided. He updated the Board on capital projects and provided an overview of the reciprocal borrowing study.

EDUCATION REPORT

Director – Finance Rose Courneya provided a report on the mid-year financials.

BOARD COMMENTS

Board member Andy Wirkkala provided a brief report on the recent Resources Committee meeting. Board member Ed Frost provided a brief report on the recent Services Committee meeting and asked Board members to read the reciprocal borrowing study in preparation for an in-depth Education Report planned for the September Board meeting. Chair Martin Valadez informed the Board of a public records request currently being processed.

Upcoming meetings are listed below.

- Special Board Meeting – September 6, 2024
- Governance Committee Meeting – September 13, 2024
- Resources Committee Meeting – September 2024
- Services Committee Meeting – September 11, 2024
- Board Meeting – September 17, 2024

ADJOURNMENT

The meeting adjourned at 6:36 pm.

Approved:

Louise Matzner, Secretary