

CALL TO ORDER

The meeting was called to order at 5:30 pm by Chair Martin Valadez.

Chair Martin Valadez and Board members Andy Wirkkala, Jessie Wagon, and Bradyn Leyde were present. Vice-Chair Ed Frost, Secretary Louise Matzner, and Board member Angie Pacheco and attended remotely.

Also in attendance were Executive Director Kyle Cox, Director – Public Services Jessie Tomren, Director – Associate Director – Collection Services Sarah Johnson, and Associate Director – Operations Erin Meneely. Associate Director – Advocacy and Development Sara Schwan attended remotely.

APPROVAL OF AGENDA

Jessie Wagon moved to approve the Agenda as presented. The motion was seconded by Bradyn Leyde and carried unanimously.

APPROVAL OF CONSENT AGENDA

Andy Wirkkala moved to approve the Consent Agenda. The motion was seconded by Ed Frost and carried unanimously.

Approval of Minutes

The Board approved the Minutes from the meeting of June 18, 2024.

Treasurer's Report

General Fund – \$4,905,220.55

Library Capital Reserve Fund – \$2,741,733.30

Stroh Fund – \$239,265.88

Approval of Payroll & Benefits

The Board ratified the signature of the Board Chair for direct deposits numbers RA-1007913 through RA-1008023 and check numbers 50138-50139 in the amount of \$280,537.78 dated July 10, 2024.

Approval of Accounts Payable Checks

The Board ratified the signature of the Board Chair for Accounts Payable check numbers 64777 through 64983 in the amount of \$583,993.03.

Surplus Property

2,031 library materials were declared surplus. The items were worn out, obsolete, or no longer needed.

Bad Debt Write-Off

The Board ratified the signature of the Board Chair for write-off of bad debts covering the period of: 6/1/2024 through 6/30/2024 in the amount of \$3,947.54 and outstanding bad debts for customer balances of less than \$25.00 in the amount of \$417.49. The total bad debt write-off for June is \$4,365.03.

SYSTEM REPORT

Executive Director Kyle Cox provided a brief verbal report to accompany the information provided. He updated the Board on a variety of items, including the Summer Reading Challenge and upcoming events, training opportunities for Board members, capital projects, and national library news.

EDUCATION REPORT

Board member Angie Pacheco joined as Associate Director – Collections Services Sarah Johnson provided a brief verbal report on the state of digital content. She described vendor lending models and costs of digital materials. She also shared MCL’s digital collection usage data. A discussion followed her presentation.

BOARD COMMENTS

Chair Martin Valadez and Board member Jessie Wagnon provided a brief report and shared images from the recent American Library Association annual conference.

Upcoming meetings are listed below.

- Governance Committee Meeting – August 2, 2024
- Resources Committee Meeting – August 2024
- Services Committee Meeting – August 14, 2024
- Board Meeting – August 20, 2024

ADJOURNMENT

The meeting adjourned at 6:30 pm.

Approved:

Louise Matzner, Secretary