

CALL TO ORDER

The meeting was called to order at 5:30 pm by Chair Martin Valadez, attending remotely.

Vice Chair Ed Frost, Secretary Louise Matzner, and Board member Andy Wirkkala were present.

Also in attendance were Executive Director Kyle Cox, Director – Public Services Jessie Tomren, and Associate Director – Operations Erin Meneely.

APPROVAL OF AGENDA

Ed Frost moved to approve the Agenda as presented. The motion was seconded by Louise Matzner and carried unanimously.

APPROVAL OF CONSENT AGENDA

Ed Frost moved to approve the Consent Agenda. The motion was seconded by Andy Wirkkala and carried unanimously.

Approval of Minutes

The Board approved the Minutes from the meeting of March 19, 2024.

Treasurer's Report

General Fund – \$3,387,052.64

Library Capital Reserve Fund – \$2,704,892.33

Stroh Fund – \$235,763.94

Approval of Payroll & Benefits

The Board ratified the signature of the Board Chair for direct deposits numbers RA-1007583 through RA-1007690 and check number 50134 in the amount of \$281,016.97 dated April 10, 2024.

Approval of Accounts Payable Checks

The Board ratified the signature of the Board Chair for Accounts Payable check numbers 64326 through 64434 in the amount of \$405,074.11.

Surplus Property

3,921 library materials were declared surplus. The items were worn out, obsolete, or no longer needed.

Bad Debt Write-Off

The Board ratified the signature of the Board Chair for write-off of bad debts covering the period of: 3/1/2024 through 3/31/2024 in the amount of \$3,339.90 and outstanding bad debts for customer balances of less than \$25.00 in the amount of \$247.07. The total bad debt write-off for March is \$3,586.97.

SYSTEM REPORT

Executive Director Kyle Cox provided a brief verbal report to accompany the information provided. He updated the Board on a variety of items, including an update on the customer satisfaction survey, intergovernmental relations, capital projects, the reciprocal borrowing study, and upcoming events including Dia, Staff Day, and the Friends of the Library Booksale.

BOARD COMMENTS

Board Chair Martin Valadez requested an update on the board vacancy. MCL was notified by Franklin County the request for board appointment will be on their April 24, 2024 agenda. Benton County will consider the request following Franklin County.

Upcoming meetings are listed below.

- Governance Committee Meeting – May 3, 2024
- Resources Committee Meeting – May 2024
- Services Committee Meeting – May 8, 2024
- Board Meeting – May 21, 2024

ADJOURNMENT

The meeting adjourned at 5:55pm.

Approved:

Louise Matzner, Secretary