

Mid-Columbia Libraries Board of Trustees

405 S Dayton St, Kennewick WA 99336 March 19, 2024, 5:30 pm

AGENDA

Join Zoom Meeting
https://midcolumbialibraries-
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org.zoom.us/j/88257112592?pwd=nFibVVAwNMHtqKtPYZKWP65u9VUUwK.1

Meeting ID: 882 5711 2592 Passcode: 556770

One tap mobile +12532050468,,88257112592#,,,,*556770# US

CALL TO ORDER
VISITORS (3 minute limit per visitor)
APPROVAL OF AGENDA

CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each member of the Board of Trustees for reading and study, are considered to be routine and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- 1. Approval of Minutes Meeting of February 20, 2024
- 2. Financial Report February 2024
- 3. Approval of Payroll and Benefits March 2024
- 4. Approval of Accounts Payable Checks February 2024
- 5. Approval of Routine Surplus Property February 2024
- 6. Approval of Bad Debt Write-Off February 2024

SYSTEM REPORT – Executive Director Kyle Cox

EDUCATION REPORT – Financial Update, Director - Finance Rose Courneya

BOARD COMMITTEE REPORTS AND ACTION ITEMS

- 1. Governance Committee, Chair Martin Valadez
- 2. Resources Committee, Chair Andy Wirkkala
 - a. ACTION ITEM: Finance Policy Credit Cards
- 3. Services Committee, Chair Ed Frost
 - a. ACTION ITEM: Basin City Lease Agreement
 - b. ACTION ITEM: Collections Policy Collection Development
 - c. ACTION ITEM: Circulation Policy Loan Period and Limits
- 4. Ad Hoc Committee
 - a. ACTION ITEM: Recommendation for Board Appointment

INFORMATION ITEMS

- 1. Minutes from MCL Board Committees
- 2. Minutes from Friends of the Library

BOARD COMMENTS

- 1. Governance Committee Meeting April 5, 2024
- 2. Resources Committee Meeting May 2024
- 3. Services Committee Meeting April 10, 2024
- 4. Board Meeting April 16, 2024

ADJOURNMENT