

**CALL TO ORDER**

The meeting was called to order at 5:30 pm by Chair Martin Valadez, attending remotely.

Vice Chair Sandra LePage, Secretary Louise Matzner and Board members Ed Frost, Jessie Wagnon, Angie Pacheco, and Richa Sigdel attended remotely.

Also in attendance were Executive Director Kyle Cox, Operations Director Erin Meneely, Community Libraries Director Jessie Tomren, Communications Manager Carlos Orozco, and Kennewick Branch Manager Richard Pruiett.

**APPROVAL OF AGENDA**

Ed Frost moved to approve the Agenda as presented. The motion was seconded by Angie Pacheco and carried unanimously.

Board member Richa Sigdel joined the meeting.

**APPROVAL OF CONSENT AGENDA**

Sandra LePage moved to approve the Consent Agenda. The motion was seconded by Angie Pacheco and carried unanimously.

Approval of Minutes

The Board approved the Minutes from the meeting of March 21, 2023.

Treasurer's Report

General Fund – \$3,595,388.87

Library Capital Reserve Fund – \$2,088,626.20

Stroh Fund - \$220,290.85

Approval of Payroll & Benefits

The Board ratified the signature of the Board Chair for direct deposits numbers RA-1006271 through RA-1006385 in the amount of \$271,102.23 dated April 10, 2023.

Approval of Accounts Payable Checks

The Board ratified the signature of the Board Chair for Accounts Payable check numbers 62483 through 62657 in the amount of \$569,185.61.

Surplus Property

2,764 library materials were declared surplus. The items were worn out, obsolete, or no longer needed.

Bad Debt Write-Off

The Board ratified the signature of the Board Chair for write-off of bad debts covering the period of: 3/1/2023 through 3/31/2023 in the amount of \$12,576.71 and outstanding bad debts for customer balances of less than \$25.00 in the amount of \$802.76. The total bad debt write-off for March is \$13,379.47.

**SYSTEM REPORT**

Executive Director Kyle Cox provided a brief verbal report to accompany the information provided. He

reviewed staffing changes, introducing Carlos Orozco, a former MCL employee recently rehired as the Communications Manager, announcing the resignation of Collections & Services Director Michael Huff and the appointment of Librarian Sarah Johnson to serve as interim during recruitment, and provided updates on strategic planning and the identification of activities, DEI efforts and all-district leadership meetings and upcoming workshops, the ongoing compensation and classification study, and the upcoming reciprocal borrowing study with Richland Public Library, Yakima Valley Libraries, and Walla Walla County Rural Library District.

#### **BOARD COMMENTS**

Ed Frost shared a poem on the topic of libraries created by Google's artificial intelligence, and Louise Matzner thanked Kyle Cox for including articles in the meeting packet related to national library news.

May meetings are listed below.

- Services Committee Meeting – Wednesday, May 10, 2023
- Governance Committee Meeting – Friday, May 12, 2023
- Board Meeting – Tuesday, May 16, 2023

#### **ADJOURNMENT**

The meeting adjourned at 5:48 pm.

Approved:

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Louise Matzner, Secretary