Mid-Columbia Libraries
Board of Trustees
405 S Dayton St, Kennewick WA 99336
December 20, 2022, 5:30 pm

AGENDA

Join Zoom Meeting
https://midcolumbialibraries-org.zoom.us/j/86811389550?pwd=Nk9jZS9jWTd4Z3VwendkUUZBRGx2Zz09

Meeting ID: 868 1138 9550, Passcode: 283632
One tap mobile +12532050468,,86811389550#,,,,*283632# US

CALL TO ORDER
VISITORS (3 minute limit per visitor)
APPROVAL OF AGENDA

CONSENT AGENDA
All matters listed within the Consent Agenda have been distributed to each member of the Board of Trustees for reading and study, are considered to be routine and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

1. Approval of Minutes – Meeting of November 15, 2022
2. Financial Report – November 2022
3. Approval of Payroll and Benefits – December 2022
4. Approval of Accounts Payable Checks – November 2022
5. Approval of Routine Surplus Property – November 2022
6. Approval of Bad Debt Write-Off – November 2022

SYSTEM REPORT – Executive Director Kyle Cox

EDUCATION REPORT – Collections & Services Director Michael Huff – Strategic Plan

BOARD COMMITTEE REPORTS AND ACTION ITEMS

1. Governance Committee, Chair Martin Valadez
    a. ACTION ITEM: Annual Meeting Business
        i. Election of Officers for 2023
        ii. Committee Assignments (no action required)
    b. ACTION ITEM: Personnel Policy & Procedure Manual
    c. ACTION ITEM: West Richland Library Services Contract Amendment
2. Resources Committee, Chair Sandra LePage
3. Services Committee, Chair Ed Frost
4. Ad Hoc Committee, Chair Ed Frost

INFORMATION ITEMS

- Minutes from MCL Board Committees

BOARD COMMENTS

1. Resources Committee Meeting – Monday, January 9, 2023, 11:00 am
2. Special Meeting/Public Hearing – Property Tax Levy – Monday, January 9, 2023, 12:00 pm
3. Governance Committee Meeting – January 2023
4. Services Committee Meeting – January 2023
5. Board Meeting – January 2023

ADJOURNMENT