

# Mid-Columbia Libraries Board of Trustees

405 S Dayton St, Kennewick WA 99336 January 17, 2023, 5:30 pm

### **AGENDA**

Join Zoom Meeting
<a href="https://midcolumbialibraries-">https://midcolumbialibraries-</a>
org.zoom.us/j/84993053254?pwd=UVo3bE5ObVZsR2k3RUdnNm9kVmwrdz09

Meeting ID: 849 9305 3254 Passcode: 777376 One tap mobile +12532050468,,84993053254#,,,,\*777376# US

CALL TO ORDER
VISITORS (3 minute limit per visitor)
APPROVAL OF AGENDA

#### **CONSENT AGENDA**

All matters listed within the Consent Agenda have been distributed to each member of the Board of Trustees for reading and study, are considered to be routine and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- 1. Approval of Minutes Meeting of December 20, 2022
- 2. Financial Report December 2022
- 3. Approval of Payroll and Benefits January 2023
- 4. Approval of Accounts Payable Checks December 2022
- 5. Approval of Routine Surplus Property December 2022
- 6. Approval of Bad Debt Write-Off December 2022

**SYSTEM REPORT** – Executive Director Kyle Cox

**EDUCATION REPORT** – West Pasco Community Library Supervisor Doug Herigstad & Prosser Branch Manager Katy McLaughlin – DEI

#### **BOARD COMMITTEE REPORTS AND ACTION ITEMS**

- 1. Governance Committee, Chair Martin Valadez
- 2. Resources Committee, Chair Sandra LePage
- 3. Services Committee, Chair Ed Frost
  - a. ACTION ITEM: Strategic Plan
  - b. ACTION ITEM: Circulation Policy Library Card Eligibility
  - c. ACTION ITEM: Circulation Policy Acquiring and Using an MCL Library Card
  - d. ACTION ITEM: Circulation Policy Loan Periods and Limits
- 4. Ad Hoc Committee, Chair Ed Frost
  - a. ACTION ITEM: Recommendation for Board Appointment

#### **INFORMATION ITEMS**

- 1. Minutes from MCL Board Committees
- 2. Minutes from Friends of the Library

## **BOARD COMMENTS**

- 1. Resources Committee Meeting February 6, 2023
- 2. Services Committee Meeting February 8, 2023
- 3. Governance Committee Meeting February 10, 2023
- 4. Board Meeting February 21, 2023

## **ADJOURNMENT**